

**20**

years of  
experience

**2 000**

implemented  
projects

**900 000**

users system

**141 000 000**

processed  
documents



**We provide** complex Enterprise solutions including workflow, document and business process management systems.



**The solutions we provide** are of the highest quality, efficiency, modernity and flexibility. We employ a group of highly qualified specialists with a great know-how and experience gained during numerous implementations which allowed us to obtain highly prized certificates.



**As a market leader** the company provides services to multinationals, capital groups, banks and financial institutions, listed companies, public companies, and a number of companies being the world leaders in their industries.

## WE STAND OUT WITH



Hundreds of managers  
working daily with the  
V-Desk system



Experience certified  
by hundreds of  
implementations



Highly qualified and  
certified specialists



The most  
state-of-the-art  
technologies



Flexibility in project  
realizations



Continuous  
self-development



„We recommend Primesoft Polska company as a reliable supplier of IT solutions and V-Desk system as a stable and efficient tool to aid business processes.“

Maciej Włodarczyk – CEO  
**IgloTEX S.A.**



„Flexibility of the implemented solution enables efficient business processes management as well as their development in accordance to our needs with the usage of our own supplies.“

Agnieszka Wasilewska – Semail – CEO  
**Rafako S.A.**



„After the V-Desk system implementation the flow of corporate information and documents improved in their efficiency and what is more the automation of business processes enabled time and work cost savings.“

Jerzy Bańka – CEO Deputy  
**Polish Banks Association**



„EFL has been cooperating with Primesoft Polska for many years now within analysis, implementation and support of the V-Desk system.“

Paweł Lewandowski – CEO  
**EFL Grupa Credit Agricole**

## V-DESK

### INTEGRATED MODULES



**BPM module** allows intuitive modeling of processes with the use of graphics editor. The system allows to define enterprise structure and work groups. The configuration with the use of editors offers a wide range of process management options and their adaptation to the changing company needs.



**Workflow engine** supervises workflow based on the previously defined rules. Thus the solution allows precise definition of workflow path of every single document type and its adaptation to the dynamic conditions. The system also enables teamwork at every stage of the process.



**Electronic archive** allows easy and quick search for the archived document and preview of all its versions. Multilevel e-archive security offers definition of flexible permissions model and allows access to documents only for authorized units.

### ADVANTAGES OF V-DESK SYSTEM



#### Time saving

Shortening the time of processing and managing of a document in a company and reducing the employees errors by **43%**



#### Reduced costs

The costs to archive, manage and process the documents fall down by **23%** in a company



#### Higher effectiveness

Increase of effectiveness by **36%** owing to the faster flow of documents between departments and company workers



#### Guaranteed security

V-Desk system greatly improves the security of the documents and data in a company by **86%**

### FUNCTIONALITIES OF V-DESK SYSTEM:

- Scanning and sharing of images
- OCR
- Document generator
- E- signature
- E- invoice
- Reports
- Statistics
- Multilingualism
- Granting permissions to the stand-ins
- Versioning
- Permissions
- Integration with Active Directory (SSO)

### FEATURES OF V-DESK SYSTEM:

- Scalability
- Mobility
- Manageable configuration
- User friendly interface
- Security
- Stable technology
- Product maturity

### SYSTEM ADD-INS:

- Vat payer and bank account number verification
- Money exchange rate import form NBP
- Acquiring information about Client's address and phone form Statistics Poland Office
- Recognition of document headings with the use of OCR technology

## THE AREAS OF V-DESK IMPLEMENTATIONS

In the case of majority of implementations V-Desk platform is applied to optimize business process management, document archiving and workflow. Over time, being the integrator for other systems, it becomes a corporate database that is used by the majority of or by all the staff.



### Financial department

- Mileage logs
- Advances
- Invoices
- Business trips
- Correction notes



### HR

- Vacation request forms
- Performance reviews
- Personal documents (CV)
- Intranet
- Bonus request forms



### Purchasing department

- Orders
- Guarantees
- RFQs
- Requisitions
- Offers



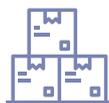
### Customer service department

- Project documents
- Motions
- Complaints
- Service repair orders
- Commissions



### Legal department

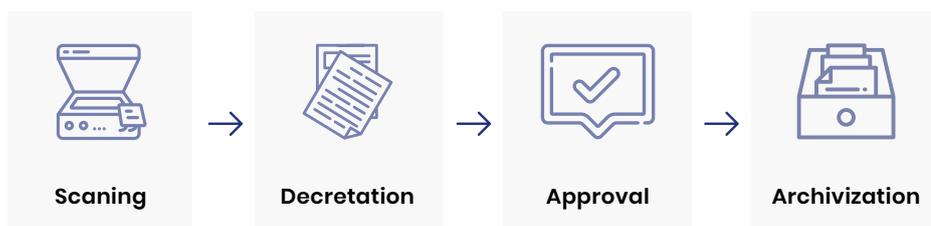
- Contracts
- Court correspondence
- Protocols
- Ordinances
- Annexes



### Warehouse department

- Attestations
- Goods issued notes
- Goods received notes
- Transport documents
- Receipts

## WORKFLOW



### DOCUMENT BROWSER

- Index- based search
- Full-text search
- Barcode search



### DOCUMENT INPUT SOURCES:

- Paper document scans: TIFF, PDF
- Electronic files: Word, OpenOffice, Microsoft Excel and others,
- Network shares
- Mailbox
- Electronic data exchange platforms
- IVR
- Multimedia files



### REPORTS:

- Embedded internal report creator
- Data export to Power BI
- Sharing of external reports in the system interface
- Mail notifications

## SELECTED INTEGRATIONS



### Two-way integration with the systems applied in:

ERP, HR, finances and accounting, controlling, warehouse management, etc.



### Integration methods:

Web services, databases, text files, xml files.

Oracle

SAP

Baan

MFG PRO

CDN XL

IFS

JD  
Edwards

Symfonia

MS  
Dynamics

Exact

Navision

WAPRO

## V-DESK IS AVAILABLE ON

browsers and mobile devices



Firefox Browser



chrome



Opera



Safari



Android  




## V-DESK CLOUD SYSTEM

Microsoft Azure-based solution that guarantees server security. Ensures elimination of costs connected with maintenance, administration and management of services.



## TECHNICAL DETAILS

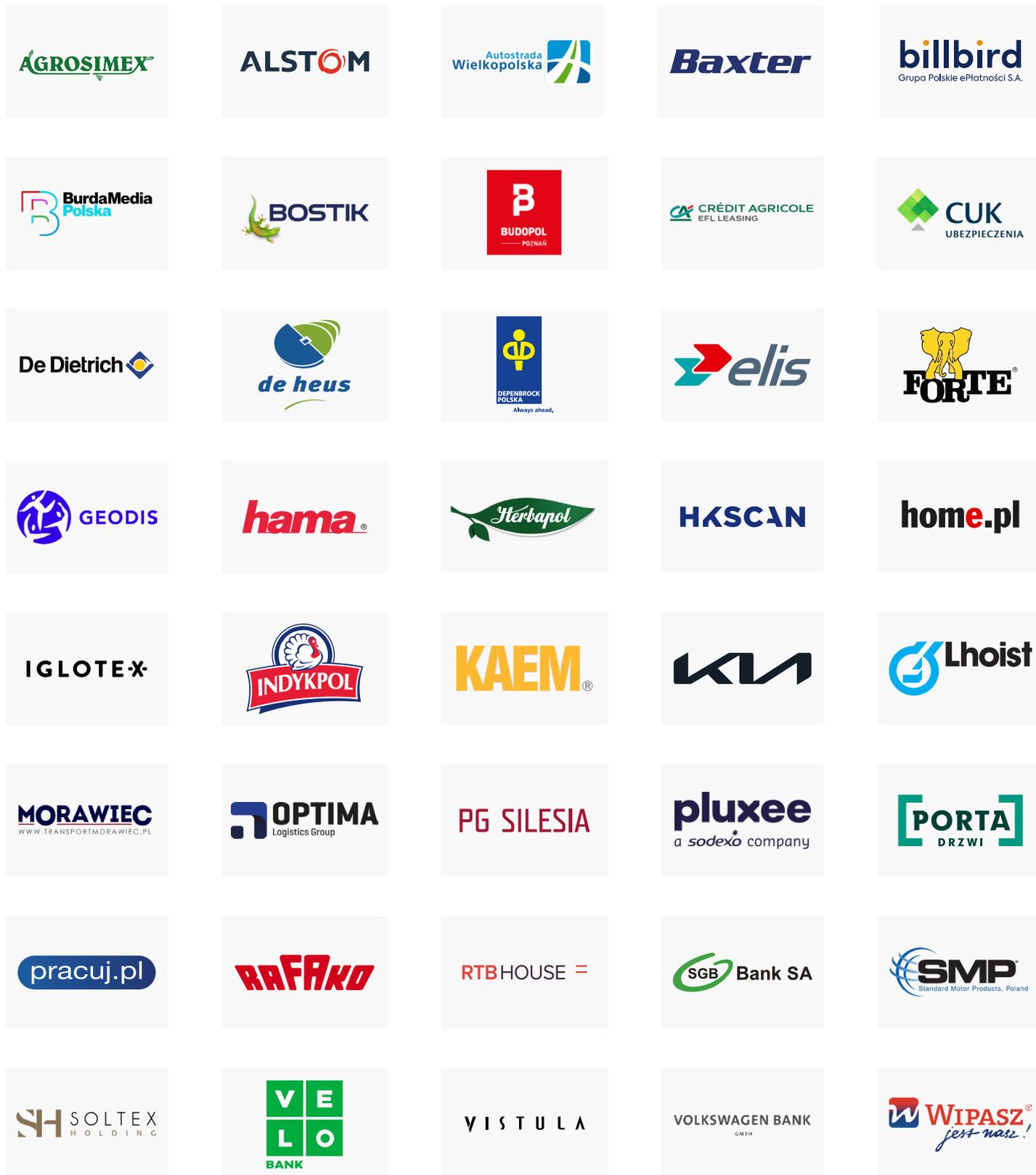
- 3- tier architecture: data tier, application tier, presentation tier.
- Application server: Apache web server, PHP technology, integration with Active Directory (SSO)
- Database server: MicrosoftSQL, edition 2016 or higher



## SECURITY

- SSL protocol
- Password encryption
- Session keys
- Logon register
- Permission mechanism
- Single sign- on

## SELECTED CLIENTS:



**EXPLORE OUR OTHER PRODUCTS****SCAN & PASTE****Scan&Paste**

---

With Scan&Paste your smartphone turns into document scanner with embedded OCR. It allows you to share all sorts of text files, images and videos easily and intuitively. Scan&Paste works as an add-in to MSOffice and Outlook mail.

**PanParagon**  
Twoje paragony w jednym miejscu**MrReceipt**

---

MrReceipt is a simple and intuitive app for storing purchase receipts and loyalty cards. MrReceipt reminds about the return date and end of warranty of a product you purchased. This application is the most popular application to keep receipts in Poland and the number of its users reached over 200 000.

**OCR**  
...by Primesoft**Primesoft OCR**

---

Primesoft OCR automates document registration process. It speeds up the process of data introduction analyzing the scanned images, filling up metadata e.g. bank account number, Tax-id number, invoice issuing date, etc. What is more, it not only reads but also verifies data.

**AZTEC READER****Aztec Reader**

---

Aztec Reader enables to decode Aztec codes with the usage of mobile devices. The applied solutions enables quick code reading even in the bad conditions what makes the solution unique on the market. The advantage of Aztec reader SDK is seamless and easy integration with your own software.