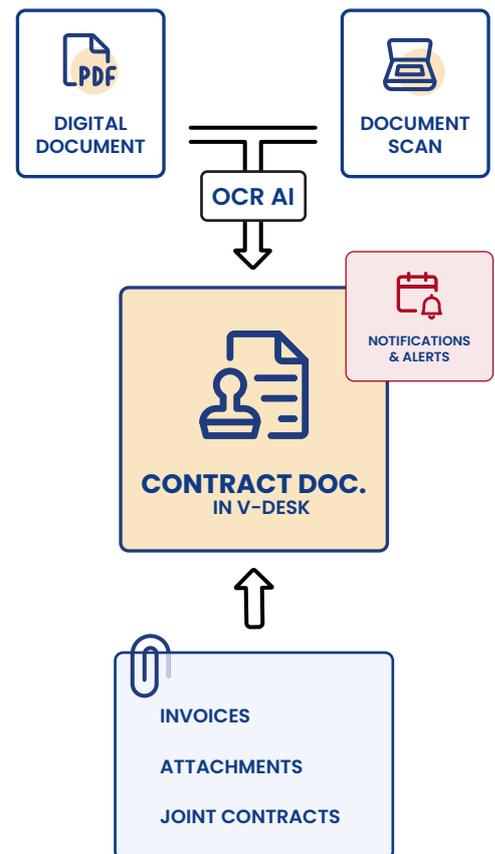**Primesoft**

Contracts
Digital storage with access to authorised users

The Contract application is **a digital repository unit to store, list and organise all contract documents.**

As a digital register of contracts, it replaces files traditionally saved on computer discs or stored on shelves. It becomes **a central data base with advanced tools to access and search information depending on the authorisation access.**

DIGITAL DOCUMENT

DOCUMENT SCAN

OCR AI

CONTRACT DOC.
IN V-DESK

NOTIFICATIONS & ALERTS

INVOICES

ATTACHMENTS

JOINT CONTRACTS

Benefits resulting from the module implementation:

Due to automation, documents are registered more efficiently. **AI OCR technology is used to introduce data and information to the systems** both from e-mail boxes and scanned documents.

Real time data updates. With contract documents and attachments linked in one system, any changes, ex. data terms are updated in real time.

Status control and realization of agreement swiftly verified with the help of alerts and notification system.

Cash flow control through the ability to plan invoicing and monitor payments.

All time and all place access.

Protection against document loss or damage as well as data security against unwanted access.

Primesoft

Guaranteed security and information protection

Administrator access management

Authorization levels

Single tenant cloud app

Functionalities contributing to higher work efficiency

- ☑ AI-driven recognition of contract type (e.g., lease, NDA, cooperation agreement) and **appropriate document classification using V-Desk AI**

- ☑ **AI analyses the content** of the contract and identifies unusual or deviating provisions (e.g. high contractual penalties, unilateral termination, and others).

- ☑ Favourite reports

- ☑ Filtering, fulltext and index search

- ☑ Authorization of the access

- ☑ Assigned tasks, ex. control of the contract

- ☑ Contracts tagged and categorised

- ☑ **Notifications and alerting** cascaded system guarantees tasks are always handled

- ☑ **Electronic signature support,** the system reads information about every type of signature