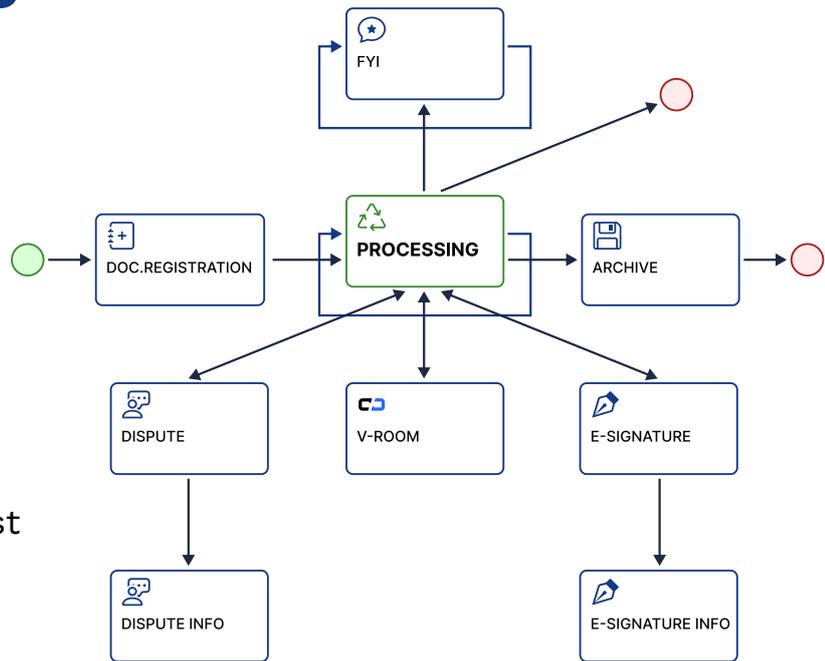**Primesoft**

Contract Process

Prepare, review, and negotiate contract terms all in one place — more efficiently than ever before.

A modern application streamlines the contract creation process, ensures version control, improves communication and task assignment, generates reports, and provides robust analytics.

Problematic issues resolved instantly

Manual, repetitive tasks slow down the process.
By initiating the workflow through the application, the employee maintains control over every stage. Work progresses faster, and tasks are smoothly handed over from one phase to the next.

Submitting documents using various channels or chain of emails compromises the security of critical documents.
The application safeguards data and information contained within the contract. Tasks and documents can be shared in secure way even with external collaborators, such as for legal review or to get it signed. A secure, temporary link to a virtual room is generated in such cases.

During negotiations, multiple versions of a contract are often created. Without version control tools, this leads to chaos.
When negotiating, it's essential to track iterations. Within the application, drafting a contract becomes a convenient and organized process, allowing the team to focus on content without getting lost in versions.

Primesoft

The application supports collaboration on drafting, reviewing, and digitally approving the final version of the contract. Equipped with advanced tools, it coordinates the work of multi-person teams, streamlining the process. It also serves as a secure platform for sharing documents — even outside the organization.

Key features that streamline the contract process

Templates

Optional use of ready-made templates available directly in the application ensures that only the latest versions are used.

Contracts and annexes linked

Matching documents related to the same subject or case.

Integration with V-Room

Integration with V-Room, a proprietary Virtual Data Room (VDR) solution, enables external sharing of documents with maximum security.

Integration with MS Office 365

Multi-person teams can collaborate over one always up-to-date document.

Document versioning

Full history of changes and the ability to revert to previous versions.

Built-in digital signature

Contract approval directly within the system. The application supports all types of digital signatures without the need for separate tools.

Additional tools and functionalities

- **notification system** for pending tasks and document changes

- **logs of all visits** and activity on a document

- **domain-based access control**

- integration with the Polish National Business Registry (GUS) and internal CRM

- **reports and data display**

The application streamlines the work of legal departments, project teams, and sales teams. It is suitable for any company, as contracts are a key element of business activity, regardless of size or industry.